

**TOWN OF NEW GLARUS
PARKS COMMISSION MEETING
NOVEMBER 14, 2013
MINUTES**

ATTENDING: Andy Elkins, Dana Emmerton, Chris Reis, Harry Pulliam
and Susan McCallum, Deputy Clerk

ABSENT: Pete Raskovic, Chris Narveson

ALSO ATTENDING:

CALL TO ORDER: Deputy Clerk called the meeting to order at 7:08 p.m. C. Reis motioned to appoint A. Elkins Chair for the evening, 2nd D. Emmerton. Motion Carried.

AGENDA:

1. Proof of Posting: Deputy Clerk attested to proper posting.
2. Present October 10, 2013 minutes. Approve Minutes of October 21, 2013:
C. Reis moved to approve the October 21 minutes, 2nd D. Emmerton. Motion carried.
H. Pulliam abstained from minutes approval as he was not a commission member at that time.
October 10 draft minutes were reviewed.
3. Public Comments: None
4. Oath of Office; Chris Narveson, Harry Pulliam: S. McCallum administered the oath of office for Harry Pulliam as a Parks Commission member through June of 2020.
5. Update: website updates change over, 2014 Budget, handouts: S. McCallum informed the Commission on the three options that the Town Clerk is researching for the website change. They include: taking in house the updating of current site, having a separate site through the Towns Association or private bid on site for Town of which the Parks would be a link. In the third option you could keep your logo; this option also includes a third party to do updates or the Town staff. A. Elkins went on record to state that it makes sense to have the Town be the primary administrator and they would be a commission within. D. Emmerton agreed with A. Elkins, she would like more information and if there are any cons. C. Reis also agreed with the third option. S. McCallum pointed out the amount approved by the Town Board for their 2014 budget which includes \$346 for Pool Scholarships and the Town Clerk asked for an additional \$500 for the website redesign. S. McCallum handed out information on bees, thank-you letter from Prairie Bluff Chapter of TPE, Community Fund Grant Guidelines and current copy of the TPE Newsletter.
6. Discuss and consider: Approval of bird watching stations materials purchase: A. Elkins brought quotes for materials with a \$1000 max. from the New Glarus Lumber Co. They quoted \$965.85 for 6 treated pine panels unassembled, \$897.44 for 4 treated pine panels assembled, both include hardware and posts. The commission would need to install, it will need to be determined if concrete or just poles in ground. Discussion included where to site the stations, A. Elkins suggested placement where it starts to open up at the bottom of the access path because you get a good view of the park and there are plenty of trees and shrubs on the two borders with a bluebird house nearby. H. Pulliam asked how many Blue bird houses were installed, 5 spaced for

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territorial reasons. A. Elkins suggested the group visit the site to decide placement after the invasive species are done being removed this fall. D. Emmerton asked if cedar was considered, A. Elkins replied the cost was prohibitive. A. Elkins gave the designs to the lumber company and Mr. Weber did a spread sheet on needed materials; poles being 4 foot in ground and about 7 foot tall for panels with varying opening slot heights. D. Emmerton suggested a bench for the lower slots to sit, especially for the elderly. D. Emmerton suggested ordering one to see how often and by whom it would be used. C. Reis agreed to evaluate what we like and don't like about it. H. Pulliam asked about installing, how heavy and large would the panels be. A. Elkins said he felt the Boy Scouts could handle this project. H. Pulliam asked has there been a discussion as to location to facilitate the birds, he volunteered to speak with the Audubon group in Monroe. All agreed. D. Emmerton motioned to approve purchasing the 4 panels constructed for \$897.44 at the New Glarus Lumber Company, 2nd by C. Reis. Motion carried. A. Elkins suggested not mounting it in concrete for future movement, he would suggest gravel for the holes. The plan is to install in the spring, promoted with pictures/newspaper articles and for possible school groups use. A. Elkins will follow up with the order and S. McCallum will consult with town patrolman for storage and pick-up.

7. Discussion with DNR Representative regarding Trail Development: Representative did not appear. No discussion, refer to next meeting.

8. Complete tree order mailing, approve invoice payments- \$14.64 labels, \$100 printing, \$200 stamps:

H. Pulliam moved to approve the listed expenditures, 2nd D. Emmerton. Motion carried.

9. Schedule next meeting and set agenda: discuss skating rink, DNR Representative, tree sales progress/discussion, spring workshop, December 12 dessert pot luck at 6:30pm, invite all Town elected/appointed/hired - treats then meeting.

10. Adjourn: A. Elkins moved to adjourn at 8:04 pm to assemble mailing, 2nd D. Emmerton. Motion carried.